**Task Analysis- Heat Press Skills**

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Start Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Ending Date:\_\_\_\_\_\_\_\_\_\_\_\_

Rating Scale

5- Excellent

4- Above Average

3- Average

2- Below Average

1. Unacceptable

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Performance** | **1** | **2** | **3** | **4** | **5** |
| Identify and gather needed materials to complete order |  |  |  |  |  |
| Open the heat press software on the computer |  |  |  |  |  |
| Create the design on the computer |  |  |  |  |  |
| Print using the InkJet Computer |  |  |  |  |  |
| Power machine up, set temperature, and allow heat press to warm up |  |  |  |  |  |
| Lay shirt (or item) flat on press |  |  |  |  |  |
| Preheat garment for a 3-4 seconds |  |  |  |  |  |
| Place transfer paper on item |  |  |  |  |  |
| Pull the handle (arm of the machine) down and lock |  |  |  |  |  |
| When time is complete lift arm up |  |  |  |  |  |
| Remove shirt (or item) from heat press |  |  |  |  |  |
| Peel hot paper and allow shirt (or item) to cool |  |  |  |  |  |
| **Total** |  |  |  |  |  |

Comments/Recommendations: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Evaluator Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_